

THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE

ANNUAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2018

THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
TRUSTEES' REPORT FOR THE YEAR ENDED 30TH JUNE 2018

The Trustees present their annual report and financial statements of the charity for the year ended 30th June 2018. The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) published 16th July 2014; updated 2nd February 2016 (SORP2015).

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

The objects of the Trust are to promote such charitable purposes for the benefit of young people living in Leicestershire and Rutland, in particular those undertaken by youth organisations, as the trustees in their absolute discretion think fit.

Grant making policy

Modest grants are made to individual young people and the Trust also makes grants to voluntary youth organisations with which Sir Andrew Martin was closely involved. All grants are made at the discretion of the Trustees to support the aspirations and needs of young people and their voluntary organisations.

Public benefit

In planning the Trust's grant making the trustees have given consideration to the Charity Commission's published guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

The Trust has made £28,408 (2017: £31,769) in grants to improve the lives of young people who live in Leicester, Leicestershire or Rutland. The Trust has actively supported the aspirations and needs of young people who have an outstanding skill or talent, the opportunity to gain a unique experience, or who are disadvantaged, have disabilities, learning difficulties, special educational needs or mental health issues. The Trust has also supported voluntary youth organisations which are making a significant contribution to benefit young people and the wider community.

Investments have been managed throughout the year by the Investment Managers, with performance being monitored by the Trustees of Liverpool Charity and Voluntary Services through its Investment Committee meetings.

FINANCIAL REVIEW

Income from investments of £36,272 (2017: £36,867) and donations totalling £22,137 (2017: donations and legacies £64,857) was received during the year. Grants of £28,408 (2017: £31,769) were made. At the year end capital investments were valued at £1,218,950 (2017: £1,149,639).

Investment policy and powers

The trustees have the same full and unrestricted powers of investment in all respects as if they were the beneficial owners.

The investment strategy is set by the trustees and takes account of recent demands for funds and an assessment of expected future needs (see Reserves). The investment policy and strategy are

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reviewed with the investment managers at regular intervals.

The investment objective is to maximise income available to make grants while maintaining the long-term value of capital.

Risk management

The main risks to which the charity is exposed as identified by the trustees have been considered and systems have been established to mitigate those risks.

Reserves

The Trust Deed permits the spending of capital; the trustees have, however, agreed to retain the capital for the time being and to invest it to produce income to make grants. The trustees are managing the reserves to balance the needs of current and future beneficiaries. It is not anticipated that the needs of beneficiaries will diminish over time.

Plans for the future

The objectives of the Trust remain unchanged for the future; the intention is to continue managing the funds on a consistent basis and distributing income as grants to those in financial need.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Sir Andrew Martin Trust for Young People is a registered charity, number 1042358. It was established by a Trust Deed dated 18th November 1994.

Organisation, management and delegation

The administration of the Trust's grant making activities is carried out, at no cost to the Trust, by a volunteer from Samworth Brothers.

The Trustees meet quarterly to make grants and review the Trust's performance, its financial position and its investments. The Trustees, in their power, have delegated accountancy matters to LCVS.

Trustee recruitment and appointment

Having considered relevant skills, experience, and geographical requirements, potential new Trustees are approached by the existing Trustees and then appointed with the agreement of the Trustees. The Trustees are also responsible for the induction and training of new Trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Principal office

151 Dale Street, Liverpool L2 2AH

Trustees

The Trustees during the year were:

The Hon. Lady Brooks (Chairman to 28th September 2017) (resigned 11th September 2018)

Mr. David Knowles (Chairman from 28th September 2017)

Mr. John Aldridge

Mr. Terry Higgins

Mr. David Smith

Mr. Robert Collins

Mr. Alec Jeffery

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Mr. Don Wix (resigned 11th September 2018)

Ms. Sue McEniff

Mr. David Andrews (appointed 31st January 2019)

Liverpool Charity and Voluntary Services

The charity's corporate trustee, Liverpool Charity and Voluntary Services (LCVS), 151 Dale Street, Liverpool L2 2AH, is incorporated under the Companies Act as a company limited by guarantee without share capital as company number 181759. It is also a registered charity, number 223485, and a Charitable Trust Corporation. The Trustees of LCVS, who are also its Directors, were as follows during the year: Heather Akehurst, Roger Morris (resigned 15th December 2017), Charles Feeny (resigned 15th December 2017), Adeyinka Olushonde (resigned 21st March 2018), Christine Reeves (resigned 15th December 2017), Hilary Russell (resigned 15th December 2017), Andrew Whitehead (resigned 13th November 2018), Richard Finch (resigned 12th September 2017), Mike Thomas, John Price, Dorcas Akeju (appointed 15th December 2017), Duncan Brookes (appointed 15th December 2017), Mike James (appointed 15th December 2017), Steve Long (appointed 15th December 2017), Ken Perry (appointed 15th December 2017), Michael Salla (appointed 15th December 2017), Louise Scholes (appointed 15th December 2017) and James Sloan (appointed 15th December 2017).

Professional advisers

Trust Administrator Sir Andrew Martin Trust Administrator
Walkers Charnwood Bakery
200 Madeline Road
Beaumont Leys
Leicester LE4 1EX

Independent Examiner Anna Spencer-Gray
RSM Tax and Accounting Limited
20 Chapel Street,
Liverpool L3 9AG

Bankers CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent, ME19 4JQ

Investment Managers Investec Wealth and Investment
100 Old Hall Street
Liverpool, L3 9AB

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;

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- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on and signed on their behalf by



David Knowles
Chairman

Dated: 07/02/19

Independent Examiner's Report to the Trustees of
The Sir Andrew Martin Trust for Young People

I report to the trustees on my examination of the accounts of The Sir Andrew Martin Trust for Young People ('the charity') for the year ended 30th June 2018, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Name: **Anna Spencer-Gray**

Name of applicable listed body: **The Institute of Chartered Accountants in England and Wales**

Relevant professional qualification or body: **Chartered Accountant**

ON BEHALF OF RSM UK TAX AND ACCOUNTING LIMITED

Chartered Accountants

14th Floor

20 Chapel Street

Liverpool

L3 9AG

Date: 15/3/2019

THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30TH JUNE 2018

-----UNRESTRICTED FUNDS-----					
Year to 30 th June 2018					
	Notes	Income Funds £	Capital Funds £	Total £	Year to 30 th June 2017 Total £
Income from:					
Donations & legacies	3	22,137	-	22,137	64,857
Investments		36,265	7	36,272	36,867
		58,402	7	58,409	101,724
Total income					
 Expenditure on:					
Raising funds					
Investment management administration	4	-	340	340	610
Charitable activities					
Grant funding	5	28,408	1,827	30,235	33,545
		28,408	2,167	30,575	34,155
Total expenditure					
		29,994	(2,160)	27,834	67,569
Net income/(expenditure) and net movement in funds before gains on investments					
Net gains on investments	6	-	35,311	35,311	152,374
		29,994	33,151	63,145	219,943
Net movement in funds					
<i>Reconciliation of funds:</i>					
Total funds brought forward		214,180	953,624	1,167,804	947,861
		£244,174	£986,775	£1,230,949	£1,167,804
Total funds carried forward					
	8,9	£244,174	£986,775	£1,230,949	£1,167,804

The notes on pages 9 to 14 form part of these accounts.

The net movement in funds in the year was derived from the continuing activity of the charity.

These unaudited financial statements have been subjected to independent examination. See report on page 6.

THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
BALANCE SHEET AS AT 30TH JUNE 2018

-----UNRESTRICTED FUNDS-----

	Notes	At 30 th June 2018 £	At 30 th June 2017 £
Fixed assets:			
Investments	6	1,218,950	1,149,639
Current assets:			
Cash at bank		13,888	19,848
Current liabilities:			
Creditors	7	(1,889)	(1,683)
		-----	-----
		11,999	18,165
		-----	-----
Net assets		£1,230,949	£1,167,804
		=====	=====
The funds of the charity:	8,9		
		£	£
Capital Funds		986,775	953,624
Income Funds		244,174	214,180
		-----	-----
		£1,230,949	£1,167,804
		=====	=====

Approved and authorised for issue by the Trustees on and signed on their behalf by



David Knowles
Chairman

Dated: 09/02/19

These unaudited financial statements have been subjected to independent examination. See report on page 6.

THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2018

1. **ACCOUNTING POLICIES**

Basis of preparation

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are considered 'free' reserves and are expendable at the discretion of the Trustees in furtherance of the general objectives of the Trust.

Investments

Investments held as fixed assets, in accordance with SORP 2015 are stated and included in the balance sheet at their market value at 30th June 2018 or at the valuation date nearest to the year end. Realised and unrealised gains and losses are dealt with as movements on the Capital Fund. Investments are valued at the mid-market price on the valuation date.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions. The Trustees conduct a thorough risk analysis in conjunction with their investment managers at each of their Investment Committee meetings.

Income recognition

Income from investments comprises dividend income and interest and are accounted for when received in the financial year.

Donations are recognised at the earlier of notification or date of receipt, in the case of the third party donations and legacy income when received by the organisation.

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure recognition

All expenditure is accounted for on an accruals basis. All expenses, including support costs and

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THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2018

governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Raising funds costs relate to expenses incurred in the administration of the investment assets. Charitable activities includes grant funding, along with associated support costs, to beneficiaries. These are dealt with in the Statement of Financial Activities when payment has been approved by the charity. Governance costs relate to compliance with constitutional and statutory requirements and specifically include all costs incurred by the charity in producing the Annual Report.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. The charity is not able to recover Value Added Tax. Expenditure is recorded in the accounts inclusive of VAT.

These unaudited financial statements have been subjected to independent examination. See report on page 6.

THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2018

2. CRITICAL ACCOUNTING ESTIMATES AND JUDGEMENTS

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. DONATIONS AND LEGACIES

	Income Funds £	Capital Funds £	Total 2018 £	Total 2017 £
General donations	22,137	-	22,137	14,857
Legacy	-	-	-	50,000
	£22,137	£-	£22,137	£64,857
	£22,137	£-	£22,137	£64,857

In 2017 the total income of £64,857 was unrestricted.

4. RAISING FUNDS – INVESTMENT MANAGEMENT ADMINISTRATION

	2018	2017
Acceptance fees - LCVS	£340	£610
	£340	£610

Acceptance fees expenditure of £610 in 2017 was unrestricted.

These unaudited financial statements have been subjected to independent examination. See report on page 6.

THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2018

5. CHARITABLE ACTIVITIES – GRANT FUNDING

	2018	2017
	£	£
Grant funding	28,408	31,769
	-----	-----
	28,408	31,769
	-----	-----
<i>Support and governance costs:</i>		
Financial administration - LCVS	1,451	1,473
Independent examination fee	228	210
Trustee expenses	88	48
Bank charges	60	45
	-----	-----
	1,827	1,776
	-----	-----
	£30,235	£33,545
	=====	=====

No trustee other than LCVS (see note 10) has received any remuneration for their services as trustee (2017: Nil). During the year 2 trustees were reimbursed £88 out of pocket expenses (2017: 1 trustee £48).

During the year the following grants were made to individual young people and charitable voluntary youth organisations:

Grants of £1,000 and over to organisations:	£
Soft Touch Arts	1,000

	1,000
Other grants to voluntary youth organisations	6,358
Grants to individuals	21,050

	£28,408
	=====

In 2017 expenditure of £33,545 was unrestricted.

THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2018

6. FIXED ASSET INVESTMENTS

	2018	2017
	£	£
Quoted investments:		
Market value at 1 st July 2017	1,149,639	936,265
Capital introduced	34,000	61,000
Net unrealised gains on investment assets	35,311	152,374
	-----	-----
Market value at 30th June 2018	£1,218,950	£1,149,639
	=====	=====
Book value at 30th June 2018	£858,858	£824,858
	=====	=====

The trust holds 100% of its investments in a Charity Commission approved pooling scheme, the Settlers' Trust Fund (STF), administered by Liverpool Charity and Voluntary Services and managed by Investec Wealth and Investment. At 30th June 2018, the assets of the STF fund had a total market value of £27,398,908 (2017: £26,288,475) of which £1,218,950 (2017: £1,149,639) is an asset of the trust.

7. CREDITORS

	2018	2017
	£	£
Financial administration – LCVS	1,451	1,473
Independent examination fee	438	210
	-----	-----
	£1,889	£1,683
	=====	=====

8. UNRESTRICTED FUNDS

Income Fund: Investment income and donations received for distribution as grants to individual young people and charitable voluntary youth organisations.

Capital Fund: Funds held provide income for the on-going activities of the trust.

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Fixed Asset Investment	Bank Balances	Net Current Liabilities	Total
	£	£	£	£
Unrestricted Funds				
Capital Fund	986,775	1,889	(1,889)	986,775
Income Fund	232,175	11,999	-	244,174
	-----	-----	-----	-----
	£1,218,950	£13,888	£(1,889)	£1,230,949
	=====	=====	=====	=====

These unaudited financial statements have been subjected to independent examination. See report on page 6.

THE SIR ANDREW MARTIN TRUST FOR YOUNG PEOPLE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH JUNE 2018

10. RELATED PARTY TRANSACTIONS

Raising funds: include £340 (2017: £610) payable to LCVS to cover capital administration costs.

Charitable activities: these include £1,451 (2017: £1,473) payable to LCVS in respect of accountancy and trust administration.

At 30th June 2018, creditors included an accrual of £1,451 to LCVS (2017: £1,473).

LCVS is related to the Trust by virtue of LCVS being the Trust's corporate trustee.